

## Finance Committee Meeting Minutes

September 10, 2024 at 5PM in the Library Community Room

Attendees: Board President Janine Conway, Board Vice President Richard Whittenberger, Board member Cathy Mere, Fiscal Officer Don Hemmelgarn, and Director Christopher Siscoe.

The committee meeting convened at 5:00PM

The proposed preliminary revenue and appropriation reports were distributed to all attendees. Most line items were consistent with prior years or contained modest increases to account for the general price increases that have occurred. The appropriations were reviewed and discussed on a line by line basis. There were in depth discussions held on a few specific items that were more material that the committee wants to point out to the full board on the following items:

- 1) The impact of wage increases of two to four percent were presented. The committee proposed a 3% across the board increase. In addition, an allowance for potential termination vacation payouts will be included this year in the amount of \$5000 plus benefits.
- 2) The unscheduled building maintenance line item will be increased to \$50K from the \$9K that was budgeted in 2024. Estimated 2024 expenditures for that line item are \$25K which required a large portion of the contingency budget to be transferred to cover the costs.

Upon completion of the review and discussion, it was agreed that the temporary appropriations be distributed to the entire board during the October 2024 board meeting.

The meeting adjourned at 5:50 PM.